

TRAVEL SUBSIDY SCHEME FOR SCHOOLS

WHAT IS THE TRAVEL SUBSIDY FOR?

The travel subsidy is offered to schools to encourage educational visits to Historic Scotland properties across Scotland. These can be either free teacher-led visits or to allow groups to take part in activities from our schools programme *. The subsidy provides financial assistance with transportation costs between the school and the chosen property.

* Activities within the schools programme incur a small charge per head.

WHO CAN APPLY?

Any school can apply, however funding is limited and therefore not guaranteed. Applications should meet the following criteria:

- The visit must be for a genuine educational purpose
- Priority will be given to schools in areas with high indicators of multiple deprivation in accordance with the Scottish Executive's Multiple Deprivation Index

WHERE CAN I GO?

You can go to any Historic Scotland property, both staffed and unstaffed. There are currently 345 properties throughout Scotland and a full list of sites can be found at www.historic-scotland.gov.uk.

WHEN CAN I TRAVEL?

The subsidy is available all year round for all sites apart from Edinburgh Castle and Stirling Castle where applications can only be made for visits between September-April inclusive..

HOW MUCH MONEY IS AVAILABLE?

75% of transportation costs, up to a maximum of £200 will be covered.

HOW DO I APPLY?

- Obtain a quote from your bus company for the travel costs
- Complete the Travel subsidy application form (PDF, 96kb) form and return it to: Historic Scotland Education Unit, Room G1, Longmore House, Salisbury Place, Edinburgh EH9 1SH or fax to 0131 668 8935

HOW WILL I RECEIVE THE SUBSIDY

- After your visit, please send a copy of the bus company invoice to the above address or fax to 0131 668 8935
- 75% of the total cost (up to a maximum of £200) will be reimbursed to the school within 30 days



APPLICATION FOR TRAVEL SUBSIDY TO VISIT HISTORIC SCOTLAND PROPERTIES

GENERAL INFORMATION

Name of School / Educational Group:

Address:

Organiser / Named Contact:

Telephone Number:

Email Address:

* Please note: confirmation will only be made by email

How did you hear about the subsidy scheme?

Which site have you booked?

What date have you booked?

PURPOSE OF VISIT

What is the purpose of the visit?

- To take part in an activity provided by HS (please specify)
- Class project on subject related to site (please specify)
- Other - Please state

Has the school / educational establishment visited this property before?

If so, was the visit:

- Part of an annual lesson plan on a specific topic?
- An occasional trip specifically to take advantage of a special event?
- Other - Please state

VISIT ARRANGEMENTS

How many miles away (approximately) from your chosen site is your school / educational establishment?

How many students will be taking part in the trip?

How will you be travelling to the site?

What are the transportation costs for your trip?

If HS is unable to offer any subsidy, will you still undertake the visit?

Please state why you are applying for this subsidy:

