

HSB

From: Laura Petrie
Date: 12 December 2007

November 2007 Finance Report

1. The budget / forecast for the year is shown below:

Table 1.1

HS Internal Budgets	Original	Revised	Forecast	Variance
	HS Budget	Budget		
Income:	£000	£000	£000	£000
SE Funding	47,715	52,198	52,198	-
PIC Estate Income	23,494	24,566	24,566	-
Other Receipts	681	1,633	1,633	-
TOTAL INCOME	71,890	78,397	78,397	-
Expenditure:				
Grants	13,678	17,786	17,745	41
Policy	1,393	1,395	1,394	1
Heritage Planning Unit	433	433	432	1
Policy Group	15,504	19,614	19,571	43
Inspectorate	5,610	5,858	6,078	(220)
TCRE	2,527	2,762	2,644	118
Conservation	16,051	16,892	16,603	289
VSBD	10,453	10,903	11,389	(486)
Marketing	2,292	1,804	1,827	(23)
Interpretation	1,098	872	470	402
Major Projects	3,644	5,039	5,059	(20)
Cultural Resources	407	537	583	(46)
PIC	33,945	36,047	35,931	116
Chief Executive Group	495	724	663	61
Human Resources	3,501	3,552	3,722	(170)
Finance	3,855	2,727	2,916	(189)
Direct Cost of Sales	3,376	3,376	3,159	217
Capital Charges	3,607	3,607	3,607	-
TOTAL EXPENDITURE	72,420	78,267	78,291	(24)
TOTAL AGENCY OUTTURN	(530)	130	106	(24)

2. There have been a number of baseline adjustments which have been recognised this month. These are as follows:

- £3 million additional funding for Dumfries House.
- £0.9 million for ERDM.
- £0.234 million funding for e-Planning.
- £0.035 million funding for garden landscapes

3. These adjustments will be confirmed as part of the Spring Revision process. The monies for eRDM and e-Planning will be allocated to the grants budget to enable us to carry over the funding and alleviate pressure in 2007-08.

4. The forecast outturn has as expected moved to an underspend position. I will now make arrangements to reallocate funding to ensure a breakeven position at year-end.

Income Outturn

5. The commercial income for the period up to November 2007 is as follows:

YEAR TO DATE	Budget	Actual	%+/- Bgt	%+/- Ly	Annual Budget	Forecast
Visitor Numbers	2, 2,739,145	2,758,361	1	-	3,130,234	3,154,361
Admissions	8,930,977	9,190,510	3	8	10,828,792	11,133,555
Site SEPs	985,000	966,224	(2)	-	1,070,000	1,051,224
Site Membership	175,257	205,613	17	27	218,000	251,865
Retail	5,249,220	5,115,317	(3)	2	6,000,001	5,893,517
Tourism & Membership	4,489,473	4,605,181	6	10	5,659,765	5,732,369
VSBD INCOME	19,829,927	20,082,846	1	7	23,776,558	24,062,530
Other Income	330,935	373,256	13	-	461,213	503,535
Total Commercial Income (KPT)	20,160,862	20,456,102	1	7	24,237,771	24,566,065

6. Overall visitor numbers are up 1% on budget. The St Andrews Day free entry helped to boost the figures.

7. Commercial income is up 1% on budget and 7% on last year.

Grants

8. The forecast outturn on grants is shown below:

Heritage Policy: Grants Branch	No of Cases	2007-08	2006-07
Building Repair	48	£5,180,359	£5,893,869
Places of Worship	23	£974,302	£1,011,965
City Heritage Trust/NTS/Town Schemes/CARS etc.	11	£4,719,049	£3,651,301
Supplementaries	11	£415,084	n/a
Acquisition Grants (Dumfries House)	1	£5,000,000	n/a
Total Committed Funds (Firm)	94	£16,288,794	£10,557,135
Building Repair	6	£422,342	£585,348
Places of Worship	6	£348,547	£278,400
Total Indicatives	12	£770,889	£863,748
Building Repair	16	£1,327,872	£670,582
Places of Worship	0	£0	£39,000
Total Estimates	16	£1,327,872	£709,582
Total	122	£18,387,555	£12,130,465
Grant Budget		£16,713,900	£11,966,000

9. The additional funding for eRDM, £0.9 million and e-Planning, £0.234 million, has been used to alleviate pressure on the grants programme in 2007-08. Both projects will not spend until 2008-09.

10. Grants continue to be heavily committed. The additional funding will require repayment in 2008-09 resulting in a tight year in 2008-09.

Anticipated Future Business			
Status	2008-09	2009-10	Total
Firm Offers	£1,420,696	£56,527	£1,477,223
Indicative Authorisations	£3,321,802	£399,125	£3,720,927
CARS	£1,500,000	£2,500,000	£4,000,000
Estimates	£5,995,353	£2,874,497	£8,869,850
City Heritage Trust / NTS / Town Schemes etc.	£4,641,163	£4,701,163	£9,342,326
Total Funds Allocated	£16,879,014	£10,531,312	£27,410,326
<i>Excess of demand from previous year</i>	<i>£1,673,655</i>	<i>-</i>	<i>£1,673,655</i>
<i>Demand from batching (Building Repair)</i>	<i>£750,000</i>	<i>£3,500,000</i>	<i>£4,250,000</i>
<i>Demand from batching (Places of Worship)</i>	<i>£750,000</i>	<i>£1,750,000</i>	<i>£2,500,000</i>
Total	£20,052,669	£15,781,312	£35,833,981
Projected Budget	£12,010,000	£12,910,000	£24,920,000

11. I am happy to discuss these figures at the meeting on 13 December 2007.

Laura Petrie
Director of Finance

12 December 2007