

HSB

Copy to: Jeanette Roberts, Health & Safety Adviser (on arrival)
John Fell, Assistant Health & Safety Adviser

HEALTH & SAFETY ANNUAL REPORT FOR 2007-08

Purpose

1. The purpose of this paper is:
 - To present to HSB the Health & Safety Annual Report for 2007-08
 - To seek HSB agreement to the main priorities identified in the report for 2008-09; and
 - Subject to the above, to circulate the report to management, the Trade Union Alliance and to place a copy on the HS Intranet.

Background


2. The attached report provides an overview as well as some detailed statistics by which the health & safety performance of the Agency can be measured, together with an account of the activities carried out by our then Health & Safety Adviser, Liz Crichton, who left the organisation in January, and the Assistant Health & Safety Adviser, John Fell, who has prepared the attached report.

3. I can now report that we have appointed a successor to Liz Crichton, Jeanette Roberts takes up appointment with the Agency on Monday 23 June and she and John Fell will attend HSB on 24 June to present the attached report. Jeanette joins us from the Environment Agency (North East Region) in York. She has also previously worked as an HM Inspector with the Health & Safety Executive. She is a Chartered member of the Institute of Occupational Safety & Health (IOSH) and has also worked in the construction industry with Balfour Beattie Construction Ltd. One of the key priorities Jeanette will take forward in the coming months is a review of how we continue to audit our health and safety management systems, in particular the use of RoSPAs Quality Safety Audit (QSA) system and whether there is any gaps in our existing policies and the standards set out in the QSA (see 3.1 of the report).

4. The report also contains detailed sections on new legislation, monitoring, accidents, guidance and training as well as the key priorities for 2008-09.

Conclusion

5. HSB is invited to note the report for 2007-08, approve the priorities identified for 2008-09 and for the distribution of this report as set out in the introduction to this paper.

A handwritten signature in black ink, appearing to read 'Brian O'Neil', with a large, stylized flourish at the end.

BRIAN O'NEIL
Director of HR

11 June 2008