

## HISTORIC SCOTLAND BOARD 21 AUGUST 2008

### KEY PERFORMANCE TARGETS 2008-09: QUARTER 1 REPORT

#### Purpose

1. To inform the Board of progress on Key Performance Targets for the first quarter of 2008-09.

#### Priority

2. Routine.

#### Key Performance Targets – Exception Report

3. Seven out of the nine key performance targets are green. The two exceptions are

- Historic Scotland Earned Income (amber)

Target (£m)	25.879
Forecast (£m)	25.206
<b>Shortfall (£m)</b>	<b>0.673</b>

- Cash Releasing Efficiency Gains on all Non-Grant Expenditure (amber)

Target (£m)	1.000
Forecast (£m)	0.891
<b>Shortfall (£m)</b>	<b>0.108</b>

Note that this was the position at the end of quarter 1. Since then, projected efficiencies have been revised downwards with a current forecast of £0.659 million.

#### Mitigation Activity

4. In light of first quarter performance against these targets, the following action is being taken to mitigate the risk of the projected shortfalls materialising:

**Earned income** – See separate income paper from PIC.

**Efficiency** – HSB 13/08 tabled at the June board meeting set out our approach to efficiency and the programme of activity aimed at delivering on the target. Multiple methods of identifying efficiency savings have been established and individual projects are identified from, for example, Best Value Self Assessment, Benchmarking, Budget Analysis and Business Case Scrutiny. We are currently stepping up our efforts to deliver those efficiencies already identified and to identify areas for efficiency additional to those described in our efficiency programme and we will report again

later in the year on this. By that time we will also have developed a clearer picture, in discussion with the SG, on the rules concerning what might, or might not score as efficiency.

### **Conclusion**

5. The Board is invited to note the above report.

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August 2008