

HISTORIC SCOTLAND BOARD

KEY PERFORMANCE TARGETS 2009-10: QUARTER 1 REPORT

Purpose

1. To update the Board on the outturn for the 2008-09 Key Performance Targets and the progress on the targets for the first quarter of 2009-10.

Priority

2. Routine

2008-09 Targets

3. The efficiency target had not been validated at the time of the June Board. I am pleased to report that Internal Audit have now validated £1.4 million of efficiency savings representing savings of 2.52% against a target of 2%. This target has now been met. The annual report and accounts will now be finalised and published over the August / September.

Key Performance Targets – Exception Report

4. Nine out of the eleven key performance targets are green. The two exceptions are
 - Issue 18 new publications of general interest aimed at helping people value and enjoy the historic environment (**amber**)

Target	18
Noted Progress	1 guidebook completed with five more underway. Two micro-sites developed not yet published.
Shortfall	N/A

Methodology for measurement of this target to be agreed.

- Cash Releasing Efficiency Gains on all Non-Grant Expenditure (**amber**)

Target (£m)	2.000
Forecast (£m)	1.700
Shortfall (£m)	0.300

Mitigation Activity

5. In light of first quarter performance against these targets, the following action is being taken to mitigate the risk of the projected shortfalls materialising:

18 Publications – A methodology for measuring this target will be developed and implemented, allowing for progress to be monitored at the end of Quarter 2.

Efficiency – One to one meetings between Director of Finance and other Directors have been set up for September / early October to identify further savings. It is likely that this target will remain amber for most of the year due to the risk associated with some of the projects.

Conclusion

6. The Board is invited to note the above report.

CD-IMU

4 August 2009